

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Chief Financial Officer**

**Natwar M. Gandhi**  
Chief Financial Officer



**MEMORANDUM**

**TO:** The Honorable Linda W. Cropp  
Chairman, Council of the District of Columbia

**FROM:** Natwar M. Gandhi [signature]  
Chief Financial Officer

**DATE:** December 15, 2004

**SUBJECT:** Fiscal Impact Statement: "Office of Public Records  
Reimbursable Agreement Amendment Act of 2004"

**REFERENCE:** Draft Proposed Legislation – No Number Available

---

**Conclusion**

Funds are not sufficient in the FY 2006 through FY 2008 budget and financial plan to implement the provisions of the proposed legislation. Funds are sufficient in the FY 2005 budget but would require additional funding of \$1.67 million for FY 2006 through FY 2008.

**Background**

The proposed legislation would require all agencies of the District Government, commencing in FY 2006, to budget for the storage and servicing of records in the District of Columbia Records Center or its repositories. Under the legislation, the Office of Public Records Management would be required to enter into interagency agreements with all agencies that store records in the D. C. Records Center or its repositories. These agreements would require agencies to reimburse the Office of Public Records Management for the annual costs of transferring, storing, retrieving and servicing records.

The legislation also would authorize the Office of Public Records Management to establish research and reproduction fees for services provided by the District of Columbia Archives. Revenues generated by such fees would be used to supplement the administration, operation and services provided by the District of Columbia Archives. In addition, the legislation would restructure the Records Disposition Committee.

**Financial Plan Impact**

There would be no impact on the FY 2005 budget. However, the proposed legislation would require additional funding in FY 2006 through FY 2008 of \$1.67 million as indicated in the table below. These additional costs are based on the workload and volume of records stored each year. If the volume of records stored increases beyond current estimates, additional funds would need to be budgeted and appropriated. To the extent that reimbursements are collected from Federal agencies and independent District agencies that are currently serviced by the Office of Public Records Management, the expenditure impact to the FY 2006 through FY 2008 budget and financial plan could be lower.

The proposed research and reproduction fees would not have a financial impact on agencies or the Office of Public Records as they will be incurred by researchers using the Archives to defray the costs of servicing their requests.

Expenditure Impact to the Financial Plan				
(\$ in 000s)				
FY 2005	FY 2006	FY 2007	FY 2008	TOTAL
0	\$465	\$590	\$615	<b>\$1,670</b>